



## ANC 2F Grant Application Form Updated: July 2014

Application Date		
Year	Month	Day

Please consult the ***Grant Approval Procedures*** section on Page 3 of this document before filling out the below application. If submitting a handwritten application, please print in block letters and use blue or black ink.

### About Your Organization

Legal Name:		EIN or Tax ID:	
Address:		City:	State:      Zip:
Date Founded:	Phone:	Fax:	
Contact Email:		Website:	

Description of organization (including mission statement):

Organization officers, directors, or board members:

(NAME)	(TITLE/POSITION)	(EMAIL or PHONE)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Project Proposal

Project type (select all that apply):

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Arts & culture          | <input type="checkbox"/> Crime prevention & public safety | <input type="checkbox"/> Extracurricular educational activities (pre-K-12) |
| <input type="checkbox"/> Historic preservation   | <input type="checkbox"/> Neighborhood beautification      | <input type="checkbox"/> Parks and recreation                              |
| <input type="checkbox"/> Senior citizen programs | <input type="checkbox"/> Youth programs                   |  |
| <input type="checkbox"/> Other (describe): _____ |   |  |



Description of proposed project (or project components) for which grant will be used:

Statement of expected public benefit:

Statement of community support for the project:

Project timetable:

### Grant Request and Financial Need

Grant amount request: \$

Financial contribution by organization toward project: \$

Breakdown of grant funding request\* (*ex: \$1,000 for materials; \$500 for printing costs; etc.*):

*\*Attach additional page(s), including relevant quotes and estimates, if necessary*

Other sources of project funding and/or in-kind contributions (if any), and amount(s):



Description of organization's financial need:

Identification of any previous funding of the Applicant by ANC 2F:

### Grant Approval Procedures

Per Article X, Section 1 of ANC 2F's Bylaws, all grant applications are subject to the following approval procedures:

- i. Commissioner \_\_\_\_\_, who represents ANC 2F single-member district \_\_\_\_\_  
(WRITE COMMISSIONER NAME) (EX: 2F-05)  
in which the purposes of the grant are to be carried out, shall endorse the request, if applicable;
- ii. The Applicant shall make a presentation to the full Commission at a formal, duly noticed public meeting and shall explain how the grant will serve a broad public purpose;
- iii. The Commission may approve grants only to citizen organizations or groups that are public in nature and which benefit persons who reside or work within the Commission area. Preference shall be given to organizations or groups that are located within Commission boundaries;
- iv. Grants shall not be approved for services or functions that are already performed by the District of Columbia government, or for an applicant's general operating expenses or salaries;
- v. Grants may not be awarded to individuals or governmental bodies, or for any purpose for which the Commission itself may not expend funds, including food or entertainment; festivals; political or partisan activities; religious activities; litigation; or if otherwise deemed non-public in nature;
- vi. No grant application submitted to the Commission fewer than fourteen (14) days prior to a meeting at which such an application is to be considered will be approved;
- vii. Grant awards are subject to all applicable laws and regulations of the District of Columbia.

### Applicant Declaration

I hereby certify that the information provided in this application is accurate and complete. I have read and understand the above Grant Approval Procedures. I authorize the Commission to conduct the necessary verifications with the organization's directors and/or other project funders herein listed to ensure that the grant funds requested in this application do not cover any expense already supported by another source.

Name:	Signature:	Date:
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